

January 24, 2019

Students at Stonepark Intermediate will be asked to be a part of the 2018/2019 Canadian Student Tobacco, Alcohol and Drugs Survey (CSTADS). This survey will gather details about health and behaviours among youth. This project has been approved by the Public Schools Branch of the PEI Department of Education, Early Learning, and Culture, and by your school. CSTADS is funded by Health Canada. .

### **DETAILS ABOUT CSTADS:**

- It is a survey of students in Grades 7 to 12. It takes students 30-40 minutes to complete the survey.
- Students will complete the survey in a classroom with a teacher to supervise, on a date chosen by the school.
- The survey asks students questions about tobacco, alcohol, and drug use, bullying and sleep.
- Your child can refuse to take part in the survey at any time with no penalty .
- Students will not be part of the survey if a parent decides they should not do so OR if the student does not agree to take part.
- Although we do not anticipate any risks from participation in this study, you should be aware that taking part in the survey may expose your son or daughter to information on topics which are new.
- You can see a copy of the survey questionnaire in the school's main office or at [cstads.ca](http://cstads.ca).

### **PRIVACY:**

- Student names will not appear with the answers they provide on the survey.
- There is no way to link or identify a student to their survey results.
- Students will put their survey in a sealed envelope when it is complete.
- The results of the survey will only be reported in group form. The school will receive a School Health Profile that outlines key results and actions the school may take. The survey team may also provide resources to the school. A summary of the school report will also go to parents and other community members.
- National and provincial results will be reported by group (e.g., grade, sex, province), similar to the reporting of CSTADS 2016/2017 (<https://www.canada.ca/en/health-canada/services/canadian-student-tobacco-alcohol-drugs-survey/2016-2017-summary.html>).
- Consent forms and questionnaires will be destroyed two years after the completion of the survey year.
- Data with identifiers such as student age and school postal code will be stored at University of Waterloo and only university research staff will have access to it. Anonymized data will be accessible to federal and provincial governments and researchers across Canada. This data may be held indefinitely.

**YOUR CONSENT:**

As a parent or guardian, you can decide whether or not you want your child to complete the survey. If a student is 18, they can decide on their own if they want to participate in the survey. If you do **NOT** want your child or children to complete CSTADS, or if you have any questions about the survey, please contact Matthew Munro by phone at 1-888-297-8333 by February 21, 2019. If you leave a phone message, please include:

- Student's name(s)
- Student's grade
- Student's teacher's name
- Student's school

**CONTACT US:**

This research study has been reviewed by and received ethics clearance from the University of Waterloo Research Ethics Committee (ORE 19531) and UPEI Research Ethics Board. However, the final decision about participation is up to the student. If you have any comments or concerns resulting from your participation in this study, please contact the Chief Ethics Officer, Office of Research Ethics, at 1-519-888-4567, ext. 36005 or ore-ceo@uwaterloo.ca. For all other questions contact Matthew Munro at 902-894-2891, email: mmunro@upei.ca.

In cases where researchers believe that a student may need protection from harm, we must by law report this to authorities. This study does not require any identifying information that could link a student to the survey. However, a student could include more information than asked for within the survey booklet that could enable authorities to identify the student.

Thank you for taking the time to read this letter. To view more project details visit the CSTADS website at cstads.ca or contact Matthew Munro.

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A research team from across Canada conducts The Canadian Student Tobacco, Alcohol and Drugs Survey (CSTADS) through the Propel Centre for Population Health Impact at the University of Waterloo. CSTADS is implemented with the cooperation, support and funding of Health Canada.