

Appendix A

Consultation Draft Jan 2021

PUBLIC SCHOOLS BRANCH Student Search Form

The purpose of this form is to document a search of a student conducted under the *Student Investigation and Search* policy and procedure.

To be completed by the principal/designate. Please attached a separate sheet if needed.

School _____	Student _____	Grade _____	DOB _____	Month _____	Day _____	Year _____
Parent(s)/Guardian(s) _____		Email _____		Cell Phone _____		
SEARCH DETAILS						
Date _____	Month _____	Day _____	Year _____	Time _____	Location _____	
Person Conducting Search _____			Position _____			
Person(s) witnessing search _____			Position _____			
Search Details (Outline the allegation, investigation, search and reasonable grounds for search. Include details about the outcome.)						
Witnesses/Relevant Parties leading to search						
Name _____		Email _____		Phone _____		
Information provided _____						
Parent/Guardian contacted? Yes <input type="checkbox"/> No <input type="checkbox"/>						
Details _____						
Search initiated by police Yes <input type="checkbox"/> No <input type="checkbox"/> School contacted police Yes <input type="checkbox"/> No <input type="checkbox"/>						
From submitted by _____			Position _____			
Signature _____						

Provide a copy of this form to the Director of Student Services.