

Gulf Shore Telescope Borrowing Policy and User Agreement

1. The telescope may be checked out of Gulf Shore School Library by a parent or guardian. The parent must sign out a Telescope Borrowing Agreement each time the telescope is checked out.
2. The telescope will circulate for one week and may not be renewed but it may be reserved again.
3. When the telescope is returned to the library, it should be given to the staff member in the office
4. The borrower is responsible for reading the instruction manual for proper care and use.
5. If the telescope or attachments is lost or damaged, the borrower is responsible for replacement or repair.
6. The borrower is also responsible for the:
 - ✓ instruction manual
 - ✓ lens cleaner pen
 - ✓ Telescope and attachments
 - LED light
 - Storage carrying container
 - Telescope bag

If any of these items are damaged or lost, the borrower must pay the replacement fee as deemed appropriate by the library director.

7. Gulf Shore School will not be held liable for any injuries incurred as a result of telescope use.

I, _____, understand and agree to abide by the Gulf Shore School Telescope Borrowing Policy as stated above.

Student Name _____

Parent _____

Address _____

Phone Number _____

Date Signed out _____

Due Date _____

TELESCOPE GUIDELINES

- Read the instruction booklet
- Do not let anyone else borrow the telescope; telescope is to be used by the patron and his/her family only.
- **Never to point the telescope at or near the Sun and to read the instruction booklet**
- Do not allow children to use the telescope unsupervised.
- Do not allow children to carry the telescope.
- Do not allow food or drink or smoking near the telescope.
- Do not leave the telescope outdoors when not in use.
- Keep the dust caps on when the telescope is not in use.
- Keep hands away from the open front of the telescope and mirrors.
- Do not remove pieces or adjust parts or clean the telescope; do not use cleaners or cloths on mirrors or lenses.
- When transporting the telescope, please use a seatbelt to secure it in the vehicle.
- Refer to Gulf Shore School website for more resources.